



Student Name: \_\_\_\_\_

Tutor Group: \_\_\_\_\_

Bus Route: \_\_\_\_\_

### **Student Contract:**

1. Students are to be seated normally and seatbelts to be worn at all times when on the bus.
2. There will be no shouting or raised voices that could distract the driver.
3. There is to be no throwing of any objects at any time which could distract the driver.
4. Normal school rules and behaviour will be followed at all times.
5. Students will not leave any litter on the bus and will check their area before leaving the bus.
6. Travel prefects are in charge of reporting any students not adhering to the above guidelines and will pass information directly to reception upon arrival.
7. Students are to respect the authority and instructions of travel prefects at all times.

\*Unless the school has been notified and agreed to a specific reason for an exemption.

### **School Sanctions Policy**

#### **If students do not adhere to the expectations outlined above:**

- If one complaint is made and upheld against a student concerning any of the above, a warning will be issued and parents/carers will be notified.
- 2 upheld complaints will result in the removal of the bus pass for 1 day and parents/carers will be notified.
- 3 upheld complaints will result in the removal of bus pass for 3 days. A discussion with the Assistant Head teacher and parents/carers will take place.
- 4 upheld complaints will result in the immediate removal of bus pass for 1 week. A discussion with the Head Teacher and parents/carers will take place.
- Any subsequent breach will result in the possible removal of the bus pass on a permanent basis.

### **School Contract:**

1. The school will endeavour to do all within its power to ensure the safety of students by ensuring that students understand and adhere to the guidelines above.
2. The school will consistently adhere to the sanctions policy above in all instances where a student/s has not adhered to the rules laid out in their contract.
3. **The school will work collaboratively with the bus company our students and their families to ensure that all who travel on school transport are safe and experience an environment reflective of the high standards we would expect at St Bede's.**

Student signature agreeing to above: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Carer signature agreeing to above: \_\_\_\_\_ Date: \_\_\_\_\_